

DEPARTMENT OF INFORMATION DOCUMENTATION AND PUBLIC RELATION

The Department of Information Documentation and Public Relation assists the organization in building inter-organizational communication and greater organizational coordination by gathering information from various PROSHIKA programs and development areas, analyzing the accuracy of the information and providing that information. This department regularly prepares and publishes annual and semi-annual reports, quarterly, monthly, annual diaries, PROSHIKA brochures, newsletters (in English and Bengali) of the organization and maintains and updates PROSHIKA's website regularly. In addition, the department is responsible for providing all the information related to the various government/non-government organizations, donor groups, development partners and researchers from home and abroad.



This department is also one of the exchanging information and news of PROSHIKA. In addition, one of the functions of the Information Documentation and Public Relation Department prepare annual activity Report, review and edits various reports of the organization.



In the financial year 2020-2021, annual activity report, yearly calendar and diary have been published by this department. These documents and materials are distributed among the staff of PROSHIKA and various organizations officials and dignitaries of the country.