

## INFORMATION MANAGEMENT AND COMPUTER DEPARTMENT

Among the supportive departments, Information Management and Computer Department reforms important activity like technology based data analysis, format designing, program and report designing, and data storage.

The details of the activities implemented by this department for the financial year 2020-2021 are as follows:

- Four new reports have been developed for special savings and double profit activities and these have been installed in the development area.
- Four new report formats have been developed according to the needs of Savings and MBRS users.
- The information of the accounting system of the development area has been processed out and submitted to the higher authorities.
- Necessary input on staff management system for Human Resource Department has been provided.
- Various activity of central office and development areas such as monthly salary, accounts of staff welfare fund, information of development area and annual leave information have been updated.
- Basic computer literacy and software management training courses have been conducted for staff and managers at the field level.
- In this financial year, the information of 15 splited development areas has been prepared as separate independent areas.
- The service charge accounts of MBRS, PSS and ESSP have been updated as per the new policy.
- The problems of computer hardware, printers and networks in the central office and development area have been solved.
- The monthly reports sent from the development area have been saved and stored.
- In addition, the accounts of the PROSHIKA Staff Welfare Fund have been updated.

